

# COVID-19 Employer Survey, One-Pager, & Script How-to Guide

## Context

NRC-RIM and the International Rescue Committee aim to support the engagement of employers of refugee, immigrant, and migrant (RIM) populations with creating and maintaining safe and healthy workplaces during the COVID-19 pandemic. Throughout the pandemic RIM populations have been impacted to greater degrees by the public health crises and subsequent economic slowdown than other groups. A factor contributing to this has been a lack of culturally and linguistically accessible information on workplace safety during COVID-19 for these populations. The following materials provide a roadmap and tools for CBOs to use when engaging employers of RIM populations on workplace health and safety during the pandemic.

## Objective

The COVID-19 employer survey is intended to be sent to an employer partner to collect information about their workplace health and safety protocols. Results can then be inputted in to the accompanying workplace health and safety one-pager template in order to share information with clients who are current or prospective employees of the surveyed employer to support their safety and wellness in the workplace during COVID-19. The Workplace Health and Safety One-Pager Dissemination Script provides guidance to individuals on sharing the one-pager and discussing its contents with clients.

## Instructions for Use

The COVID-19 employer survey template should be completed based on the specific employer to be surveyed and the specific job functions that current or prospective employee clients hold. Both the survey and one-pager may be modified to best fit each local context and specific employer to ensure that relevant information is gathered. A



The International Rescue Committee helps people whose lives and livelihoods are shattered by conflict and disaster to survive, recover and regain control of their future.

The National Resource Center for Refugees, Immigrants, and Migrants (NRC- RIM) is funded by the U.S. Centers for Disease Control and Prevention to support state and local health departments working with RIM communities. Learn more at [nrcrim.umn.edu](http://nrcrim.umn.edu). Last update: 06/29/2021.

strong existing partnership between the organization administering the survey and the employer will support the most meaningful results that will best guide client employees in staying safe and healthy in their workplace.

The survey can be administered to an employer using any common survey platform online, over the phone or in writing. Once an employer responds, the information provided is used to complete the one-pager template. The completed workplace health and safety during covid-19 one-pager is a client facing document that can support both an employer's current and prospective employees with understanding of how to stay safe from COVID-19 in their role, what safety measures are expected of them and how to handle a situation where they or others around them may be sick. One-pagers may be shared directly with current and prospective employees by the administering organization or by the employer themselves. The one-pagers intend to provide clients with information about company policies and potential risks that they may have in the jobs that they are applying to or currently hold.



The International Rescue Committee helps people whose lives and livelihoods are shattered by conflict and disaster to survive, recover and regain control of their future.

The National Resource Center for Refugees, Immigrants, and Migrants (NRC- RIM) is funded by the U.S. Centers for Disease Control and Prevention to support state and local health departments working with RIM communities. Learn more at [nrcrim.umn.edu](http://nrcrim.umn.edu). Last update: 06/29/2021.