

# Health Needs Assessment Question Checklist

This section provides a checklist of questions that service providers can use as a guide when conducting an HNA.

- What is the purpose of this HNA?
- What benefit does the HNA have to the participant or community?
- Who is the intended participant for the HNA?
- What type of needs assessment am I conducting?
- Who will be involved in the needs assessment process? How can the community be involved in the design of the HNA?
- Who is conducting and/or facilitating the HNA? Are they members of the HNA participant community?
- What community leaders and ethnic-based organizations can I include in the planning process to recruit participants?
- What specific questions do I need to ask to gather the necessary information?
- How do I explain the HNA in a way that is easy to understand?
- How will I collect HNA responses?
- Does my outreach and access plan consider gender, women with children, elders, people with disabilities, etc.?
- How will this information be kept confidential?
- Is the targeted participant or community accepting of being audio recorded and/or accepting of having results be entered on a computer/tablet while conducting the HNA?
- How will I analyze the data gathered during the HNA?
- What resources will I need to conduct the HNA?
- What incentives can be provided to participants?
- How will I incorporate feedback and adjust the HNA process accordingly?



The International Rescue Committee helps people whose lives and livelihoods are shattered by conflict and disaster to survive, recover and regain control of their future.

The National Resource Center for Refugees, Immigrants, and Migrants (NRC- RIM) is funded by the U.S. Centers for Disease Control and Prevention to support state and local health departments working with RIM communities. Learn more at [nrcrim.org](http://nrcrim.org). Last update: 09/21/2023.

- What are the potential ethical considerations that need to be considered?
- How will I communicate the findings of the HNA to stakeholders and participants?
- What cultural and linguistic considerations should be considered when conducting this HNA?
- How will the results of the HNA be used to inform program planning and decision-making?



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